



THE UNIVERSITY  
of NORTH CAROLINA  
at CHAPEL HILL

## INSTRUCTIONS FOR GRANT COMPLIANCE

### ***Logos and Credit Line***

It is required to give Arts Everywhere appropriate credit in your programs and publicity materials (copies must be included with a Final Report). Logos may be found [here](#). For all print materials and electronic marketing (i.e., brochures, programs, flyers, websites, and other promotional materials), the following credit line should be used:

“This performance [or other activity] is funded in part by a grant from Arts Everywhere.”

### ***Project Changes***

If your projects change, please submit a written request for a grant change. Your request is due at least 30 days prior to the project start date. Awards may be revised or revoked if changes are unacceptable.

### ***Final Report***

A Final Report, including documentation of their spending with Arts Everywhere in the form of receipts, a 1-2 paragraph reflection statement, any relevant data (attendee numbers, social media reach, etc.), and all support materials, including any photos, are due within 30 days of the completion of your funded engagement.